

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF SPECIAL MEETING
Tuesday, March 7, 2017, at 6:00 p.m.**

DRAFT DOCUMENT – *These minutes are not official until approved at a subsequent meeting*

Regular Members Present: Jerilyn Corso (Chairman); Jim Richards, Steve Smith, and Bill Syme,

Regular Members Absent: Cindy Herms, Kathy Pippin

Alternates Present: .None.

Alternate Absent: Paulette Broder, and Danelle Godek

Others: **Acting Town Treasurer:** Gayle Carolus; **First Selectman:** Robert Maynard; **Selectmen:** Jason Bowsza, Dale Nelson, and Dick P. Pippin, Jr.; **Town Staff or Department Heads - Public Works Department:** Len Norton, Director; Joe Sauerhoefer, Operations Manager; **Senior Services:** Kristen Fromanek, Director; **Teresa Hill**, Senior Transportation Coordinator.

Press: Anthony Branciforte, Journal Inquirer

1. **Call to Order:**

Chairman Corso called the Meeting to Order at 6:06 p.m. The Board stood to recite the Pledge of Allegiance.

2. **Time and Place of Meeting:**

Tuesday, March 7, 2017 at 6:06 p.m. at the East Windsor Town Hall (11 Rye Street, Broad Brook, CT.)

3. **Attendance/Appointment of Alternates:**

Chairman Corso noted the Board has established a quorum with four Regular Members in attendance. Regular Members Cindy Herms and Kathy Pippin, and Alternates Paulette Broder and Danelle Godeck were not able to attend this meeting. All Regular Members will participate in discussion and votes.

4. **Approval of Agenda:**

Special Meeting Agenda will be heard as presented.

5. **Approval of Minutes/a)Regular Meeting, February 15, 2017:**

MOTION: To APPROVE the Minutes of the Board of Finance Regular Meeting dated February 15, 2017, with the following amendment:
Page 5, Line-Item Transfer Requests, CNR Selectmen – Transfer #13,
VOTE: In Favor: Broder/Herms/~~Smith~~ **SYME**; Opposed:
Pippin/Richards; Abstained: No one.

Syme moved/Richards seconded/**DISCUSSION:** None.
VOTE: In Favor: Unanimous (Richards/Smith/Syme)

6. Public Participation:

No one requested to speak.

7. Communications: None.

8. New Business/a) Discussion of 2 South Road oil spill:

Len Norton, Director of the Public Works Department, joined the Board to present an update on the status of the clean-up at 2 South Road. Mr. Norton gave a brief summary of the situation; the Town owns the land on which the South Road homes were built; the homeowners own the dwellings while paying rent to the Town for the land on which their homes are situated. On Super Bowl Sunday the outdoor oil tank at 2 South Road failed, the plug was missing from the concrete containment vessel beneath the oil tank so the oil drained into the soil beneath the tank and containment vessel. DEEP initially responded to assist with management of environmental issues, but removed themselves from the situation when they became aware that the Town owned the land. Mr. Norton reported during removal of the 250 gallon tank they also found a 550 gallon tank buried below the failed tank; the larger tank was also removed

Mr. Norton reported that presently the hole which was dug to remove the tanks and polluted soil remains unfilled. He has a bill from the contractor for \$56,233 for the work to date, which includes man hours, soil removal and testing, and remediation.

Discussion followed regarding responsibility of the involved parties, working with the respective insurance carriers and environmental consultants, and discussion of the trail of ownership of the South Road property.

Mr. Norton reported that in addition to the contractor's bill mentioned above he also has the following additional bills:

- Proposal to backfill the hole; Mr. Norton reported that the homes were built so close together the Town doesn't have equipment small enough to get behind the home - \$9,500
- Installation of vacuum system under the affected home to monitor condition for several months - \$29,000

Mr. Norton reported he will return to the Board with a follow-up status report as the situation unfolds.

New Business/b) Discussion of Appropriating Funding of 20% Town Portion of New Senior Buss Purchase with DOT 5310 Grant:

Kristen Fromanek, Director of Senior Services, and Teresa Hill, Senior Transportation Coordinator, joined the Board. Ms. Fromanek reported they are proposing to replace the oldest vehicle in the Senior Services transportation fleet – a 20 passenger bus – via a 5310 Grant issued through the State. Submission of the grant must be completed by March 21st. If the Town receives funding for the vehicle the State would provide 80% of the purchase price; the Town would need to provide the remaining 20% which is approximately \$13,600. Ms. Fromanek reported they have appeared before the Board of Selectmen regarding this funding request.

Discussion followed regarding previous applications for State funding. It was noted the department has applied in the two previous years but State funding was limited; East Windsor was not awarded a grant for the previous two submittals. They feel East Windsor may be in a better position this year to qualify for the grant. –

MOTION: To APPROPRIATE up to \$14,000, which is the Town portion of a new Senior bus utilizing the State DOT 5310 Grant.

Richards moved/Syme seconded/

DISCUSSION: The Board discussed the source of this funding. It was felt the use of the Contingency Fund would be appropriate. The tight timeline for grant submission was taken into consideration.

Mr. Richards agreed to amend his original motion, Mr. Syme agreed to second the amended motion.

AMENDED MOTION: To APPROPRIATE up to \$14,000 from the Contingency Fund, which is the Town portion of a new Senior bus utilizing the State DOT 5310 Grant.

Richards moved the AMENDED motion/Syme seconded/

DISCUSSION: None.

VOTE on AMENDED Motion: In Favor: Unanimous (Richards/Smith/Syme)
No one opposed/no abstentions

VOTE on ORIGINAL motion:

VOTE: In Favor: Unanimous (Richards/Smith/Syme)
No one opposed/no abstentions

9 **Unfinished Business:** None.

10. **Board Member Comments:** None.

11. **Adjournment:**

MOTION: To **ADJOURN** this Meeting at 7:35 p.m.

Richards moved/Smith seconded/VOTE: In Favor: Unanimous

Respectfully submitted: _____
Peg Hoffman, Recording Secretary, East Windsor Board of Finance